

Ramotshere Moiloa Local Municipality

Prospective bidders are hereby invited to tender for the rendering of Physical Security Services / Guarding Services (armed and unarmed guards) to the Ramotshere Moiloa Local Municipality for a period of three years (36 months)

A non -refundable fee of R1 000.00 is payable per document at the cashier's office during office hours 07:30 – 15h00 after attendance of a compulsory briefing session to be held on the **23rd JUNE 2023 (Friday)** at 10:00 in the Council chambers.

Functionality breakdown and weights for tenders:

Track Record of Similar Work: 40, E-Natis Vehicle Registration Documents: 10

Team Capability: 20, Contingency Plan :10 Specific Goals :20

NB: Tenders will be evaluated on functionality first before being evaluated on 80/20. Bidders failing to obtain a minimum of 70 points on functionality will not be evaluated further.

Tenders will be evaluated and adjudicated in accordance with the Ramotshere Moiloa Local Municipality Supply Chain Management Regulations, preferential Procurement Policy Framework Act No 5 of 2000, using the **80/20 points system**, of which 80 points will be allocated for price and 20 points allocated for Specific Goals as determined on Preferential Procurement Regulation 2022. Validity period for this tender is 90 days.

Specific Goals	Number of points (80/20 system)
Locality	4
Gender	4
Disability	4
Youth	4
Nationality	4

Duly completed tenders with detailed company profile including the following returnable documents,

1. Receipt (Original) for bid document/ proof of payment for EFT.
2. Copies of CC/CO Registration Certificates
3. Certified Copies of Identity Document in case of sole proprietorship, shareholders, partners or Directors not older than three (3) Months.
4. Tax Compliance Pin of the Company
5. Business/Company Profile
6. Proof of Vat Registration if applicable
7. Full CSD Report
8. Authority of Signatures
9. A Letter confirming the banking Details of the Company not older than three Months
10. Proof of Address/ Statement to check if Municipal rates and taxes and Municipal Services are not in arrears
11. Applicable Previous Work executed for organs of state with Appointment letters (Minimum 5)
12. Joint Venture/ Consortium agreement with resolution taken by shareholders/ Directors if applicable
13. Proof of Insurance Liability Certificate Minimum R2.5 m and Above
14. Valid Private Security Sector Provident Fund Compliance Certificate.
15. Current Psira Company Certificate (Latest)
16. Current Psira Company Owner Certificate (Latest)
17. Valid Psira Letter of Good Standing (Latest)
18. Proof of Branded Company Vehicles Minimum Ten (10)
19. Proof of company Vehicles Registration Documents Minimum Ten (10)
20. Latest Inspection Report from Psira.
21. List of Confirmed Employees from Psira.
22. UIF Compliance Certificate.
23. Proof of Equity Report from the Department of Labour.
24. Comprehensive Project Plan
25. Strike Protection Plan (Memorandum of understanding in cases of Security Officers Strike) (50 % of the Staff
26. Proof of latest company Annual financial statements
27. Proof of company firearms (Minimum 10)
28. Proof of Shareholders/Directors firearm competency certificate
29. Valid COIDA certificate,
30. Proof of bank rating letters

Clearly marked **Bid No. RMLM SCM2022/2023-07RR** and description must be submitted in a sealed envelope and placed in the tender box on Ground floor Ramotshere Moiloa Local Municipality offices Cnr. Coetzee and President Streets Zeerust not later than at **(Thursday) 06 July 2023 at 11H00**.

The Council is not bound to accept the lowest or any tender and reserve its rights in this regard. Enquiries should be directed to **Mr. K. LETSHOLONYANE @ 018 642 1081 Ext 273/ letsholonyane.lebza@gmail.com**

All short listed Security Services Providers and their contracted employees will be subjected to the signing of declaration of secrecy and Security Screening.

N.B Please note that late, electronic, couriered, posted and/faxed tender documents will not be accepted.

MR. R. D MOJAPPELO
ACTING MUNICIPAL MANAGER

