



RAMOTSHERE MOILOA LOCAL MUNICIPALITY

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OFFICE OF THE MUNICIPAL MANAGER

Tender Description	Tender number	The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)
APPOINTMENT OF THE PANEL FOR PROVISION OF LEGAL SERVICES FOR A PERIOD OF 36 MONTHS (3 YEARS) AS AND WHEN REQUIRED	RMLM SCM:CORP:2024/2025 -017B	Locality	4
		Gender	4
		Disability	4
		Youth	4
		Nationality	4
<u>EVALUATION CRITERIA- FUNCTIONALITY</u> <ul style="list-style-type: none"> Track record of similar work done (legal services rendered for both state and private entities) - 40 Experience of attorneys - 55 Methodology - 5 <p>Detailed Functionality will be outlined on the tender document</p> <p>NB: Only Bidders with 70 or more points on functionality will qualify for further evaluation.</p>	<u>SPECIFICATION</u> APPOINTMENT OF THE PANEL FOR PROVISION OF LEGAL SERVICES FOR A PERIOD OF 36 MONTHS (3 YEARS) AS AND WHEN REQUIRED	Tender Documents are obtainable from the E-Tender portal at www.etenders.gov.za OR Municipal website at www.ramotshere.gov.za free of charge.	

Tenders/Proposals will be evaluated and adjudicated in accordance with the Ramotshere Moiloa Local Municipality Management Policy and the Preferential Procurement Policy Framework Act No.5 of 2000, using the 80/20 points system of which 80 points will be allocated for price and 20 points will be allocated for specific goals as determined by the Preferential Procurement Policy. Validity period for this tender will be 90 days.

Duly completed Tenders/Proposals must be attached with the following documents:

NB: FAILURE TO ATTACH THE BELOW DOCUMENTS WILL LEAD TO DISQUALIFICATION OF BIDS

- Copies of Company registration certificate
- Certified ID copy(s) of Director(s)/Shareholder(s) not older than three months
- Valid tax clearance certificate with pin
- Company Profile
- Proof of VAT registration if applicable
- Copy of fidelity fund certificate
- Certified Valid letter of Good standing from Legal Practice Council(LPC)
- Central supplier's database (CSD)report (Latest Report) not older than three months.
- A letter confirming bank details of the company not older than 3 months
- Company Proof of Municipal rates/letter from Tribal Authority / Copy of a valid lease agreement.
- In case of a joint venture a joint venture agreement should be attached (sworn affidavit is not acceptable)
- Authority of signatories.

Duly completed tender/proposal clearly marked with bid number should be submitted in the tender box on the ground floor of Ramotshere Moiloa Local Municipality offices, Cnr Coetzee and President STR, Zeerust not later than **Friday, 07th March 2025 at 11h00** at which time the bids will be opened in public and all Bidders are invited to attend the closing

Please note that no late, electronic or faxed proposals will be accepted. Documents sent by Courier Company must be deposited in the tender box by the courier company on or before the closing date and time. No documents will be received by the staff from any courier company. The Council is not bound to accept lowest or any proposal and reserves its rights in this regard.

NB: THIS ADVERT AND BID DOCUMENTS WILL BE UPLOADED ON THE RAMOTSHERE MOILOA LOCAL MUNICIPALITY WEBSITE www.ramotshere.gov.za, E-TENDER PORTAL www.e-tender.gov.za ON Friday, 07th March 2025 at 11h00 AND CAN BE DOWNLOADED FROM THERE.

Mr L. J. Mokoathe
Municipal Manager